

January 8, 1907

Mr. Andrew Carnegie
New York
N.Y.

Dear Sir:

Port Townsend, our city, has about five thousand five hundred people and is isolated from the mainland by being situated on the furthest point of the Olympic Peninsula in the State of Washington. Communication by water may be had with the lower western cities in three and a half to five hours ride on the boat. Our town is thus deprived of all the usual educational advantages that come to larger towns on the east of the Sound, such as theatrical, lecture, and library enterprises.

We have a second rate high school here, and conduct a library in one of the rooms of the building, keeping open two nights a week, and paying a woman ten dollars a month as a librarian. We have no building, but by perseverance a number of citizens, mainly ladies, have recently secured a site for a library building.

Owing to the fact that the town is isolated and removed from the touch of modern impulse and current life, a condition of narrowness exists among us which is quite visible, and in my humble judgment which could be at least partly removed by the addition to our community of a library and reading room combined.

I write for the purpose of interesting you to the extent of aiding us to get a \$6000 to \$8000 library building.

Trusting to hear from you I remain

Yours very respectfully,
James Anderson

Jan. 22, 1907

Jas. Anderson, Esq.
Mount Baker Building
Port Townsend, Wash.

Dear Sir:

Yours of January 8th received. A \$6000 or \$8000 Library Building would not suffice for the needs of a town the size of Port Townsend.

If Port Townsend has no Library Building and desires Mr. Carnegie's assistance in obtaining one, the tax payers should have the proper authorities address him on the subject, stating what they are willing to do for their part.

Respectfully yours,

F. Secretary

March 19, 1907

Mr. Andrew Carnegie
2 West 91st Street
New York

Dear Sir:

Replying to your favor of January 22nd, I beg to say I am turning the matter of the appeal for a library at Port Townsend, Washington, over to the wife of our Mayor, Mrs. Daniel E. Hill, who will communicate with you and give you our present library statistics in full, as she is one of the enterprising ladies of our city and an officer of the Port Townsend Library Association.

I wish to say with reference to the requirements in the blank form of appeal that the City do its share toward the equipment and maintenance of the library, that here exists a very serious obstacle for us. Our City and County have been for years laboring under a very heavy debt which prevents us in a large measure from obtaining many of the facilities which small cities more fortunate in these respects, are enjoying. Our City tax levy now exceeds the tax limit allowed by law. Last year the taxes were 60.65 mills; something over 6%, and this year are over 5%, being 54.80 mills.

Notwithstanding the 5500 population, our town is so secluded on the Northwest side of the Sound, that we are out of the way of the progressive influences that come from the West (?) from time to time.

The library which we now have, as I mentioned in my former letter, is at present situated in a room in one of our school buildings and owing to the increased demand for space in the schools notice has been given to move the library elsewhere, which is an emergency that I did not count upon when I communicated with you at first. This notice had been given some time before I wrote in January!

Thanking you for the interest you are taking in me, I remain,

Yours very respectfully,
Jesse Jas. Anderson

①
March 30, 1912

Mr. Andrew Carnegie
c/o Jas. Bertram, Sec'y.
New York City

Dear Sir:

We desire to enlarge and more fully equip our Public Library so as to render it of the greatest public benefit, and understanding that you have given valuable assistance to many cities no more deserving than ours we would very respectfully ask for an opportunity to present our case and as we are ignorant of method of making application for assistance we would highly appreciate any information which you might be pleased to give us.

The City of Port Townsend, Washington, has about 5,000 population and has tributary to it the three U.W. Artillery Ports-- Worden, Flagler, and Casey, containing in all about 1200 officers and men.

It is located on the Olympic Peninsula, Washington, at the north end of Puget Sound about halfway between Washington and Victoria, B.C. and about 40 (90?) miles from the Pacific Ocean. Our Public Library has been established some ten years, but has been free for about two years.

For maintenance the City at last year's tax levy placed $\frac{1}{2}$ mill on assessed valuation of \$1,364,936.00, amounting to \$682.46. There is also considerable sums voluntarily contributed for its support.

Our Library contains over 3000 volumes and is contained in a rented building.

We would appreciate any information in regard to this matter, whether it would be possible for us to receive assistance and what steps to take in order to secure such.

Yours very respectfully,
George Anderson
City Clerk, city of Port Townsend

April 27, 1912

②
Carnegie Corporation of New York
2nd East 91st Street
New York

Gentlemen--

In the accompanying statement it was impossible to properly fill in "Receipts and Expenditures" for the following reasons:

Part of each (?) year library was making a charge for membership and was not under city ownership or control.

Receipts for maintenance from city covered only part of year and amounted to about \$340.00. Miscellaneous receipts after library became free were about \$150.00. During the greater part of year library was housed in school building with no charge for rent for balance of year. For balance of year charge for rent amounted to \$10.00 (?). Amount paid for salaries \$188.00, for books \$100.00. Miscellaneous \$65.00. For current year the City will contribute in taxes \$682.46.

Will you please inform us whether it will be possible for us to receive a donation of building to cost \$8000 or \$10,000? Also what would be required of City in order to do so?

Yours very respectfully,
George Anderson
City Clerk of Port Townsend

May 3, 1912

George Anderson, Esq., City Clerk
Port Townsend, Washington

Dear Sir:

Yours of April 27th received. Please give particulars of your present Library accommodations. There is a space for the rent, which you have not filled in. Please also fill in answer in Question 9 in terms of the question.

Respectfully yours,
Secretary

From the minutes of the meeting of the City Council of the City of Port Townsend, June 4th, 1912.

"Councilman Klocker introduced, and moved the adoption and passage, of the following resolution, to wit:--A RESOLUTION
'Whereas it is necessary for the City of Port Townsend, Washington, in order to obtain a donation from Andrew Carnegie for library purposes, to pledge itself to raise annually by taxation a certain sum for the purpose of maintaining such library, and

'Whereas said City is desirous of obtaining such donation: now, therefore, be it resolved 'By the City Council of the City of Port Townsend, Washington, that the said City does hereby pledge itself to raise annually by taxation, beginning with the year 1912, the sum of \$1500.00, in consideration of receiving a donation from said Andrew Carnegie for the public library purposes.'

Motion was seconded by Councilman Hansen and, upon call of Roll, motion was carried and resolution was adopted and passed, all of the councilmen present, namely: Klocker, B. Reduhn (?), Backus, Olberg and Hansen, voting in favor thereof."

I, George Anderson, City Clerk of said City of Port Townsend, hereby certify that the above is a true and correct copy of said minutes of meeting of council of City of Port Townsend, June 4th, 1912, and it appears in record book in my office.

In witness Whereof, I hereunto set my hand and seal of City of Port Townsend this 4th day of June, 1912.

George Anderson, City Clerk
City of Port Townsend

Office of City Clerk

June 6, 1912

(3)
Carnegie Corporation of New York
2 East 91st Street, New York

Gentlemen:

Enclosed please find statements returned by you for certain particulars, also certified copy of Record of Council meeting of date June 4th 1912, showing passage of Resolution pledging the city to raise \$1500.00 annually for purpose of maintaining the Public Library.

In regard to rate of levy for said purpose:--In this State assessment of property for taxation purposes will not be finished until September and tax levy is made the first Monday in October of each year, therefore exact amount of rate cannot be stated until amount of assessment is known; on bases of last year's assessment rate of 1 1/8 mills would produce \$1505.54.

You ask for particulars of present library accommodation: they are a low room or loft 25x50 feet and are very temporary.

Yours respectfully,
George Anderson, City Clerk

15th July, 1912

Geol Anderson; Esq.,
City Clerk,
Port Townsend,
Wash.

Dear Sir:

Responding to your communications in behalf of PORT TOWNSEND, if the city agree by resolution of council to maintain a Free Public

Library at a cost of not less than one thousand two hundred and fifty Dollars (\$1,250) a year, and provide a suitable site for the building, Carnegie Corporation of New York will be glad to give twelve thousand five hundred Dollars (\$12,500) to erect a Free Public Library Building for PORT TOWNSEND.

It should be noted that the amount indicated is to cover the cost of library Building complete, ready for occupancy and for the purpose intended.

Before any expenditure on building or plans is incurred, the approval of proposed plans by Carnegie Corporation of New York should be secured, to obtain which please send sketch plans for inspection.

Yours respectfully,
CARNEGIE CORPORATION OF NEW YORK
By

Secretary

Encl: Notes on library building.

Port Townsend, Wash.
August 23rd, 1912

(4)
Carnegie Corporation of New York
c/o James Bertram, Secretary,
Skibo Castle, Dornoch, Sutherland,
Scotland

Gentlemen:

I am instructed by the City Council of the City of Port Townsend, Washington, to acknowledge receipt of your communication of date July 15th, 1912, and to state that they very gratefully accept your offer of \$12,500.00 for Public Library.

In regard to City agreeing by resolution to maintain a "Free Public Library": The City Council did on June 4th, 1912, adopt and pass a resolution as follows:--"Resolved by the City Council of the City of Port Townsend, Washington, that the said City does hereby pledge itself to raise annually by taxation, beginning with the year 1912, the sum of \$1,500.00 for public library purposes," certified copy of said resolution was forwarded to Carnegie Corporation of New York.

The public Library Association of Port Townsend, owned a tract of land 110 by 110 feet, which they by Warranty Deed have conveyed to the City of Port Townsend for library purposes.

I have this day forwarded three sets of plans for said library

Library building to Carnegie Corporation of New York, New York City, as selected by the Public Library Building Committee of City Council, and Board of Trustees of Public Library Association, first, second, and third choice.

Yours very respectfully,
George Anderson City Clerk

Port Townsend, Wash., Aug. 23rd, 1912

To the Honorable Mayor and City Council of the City of Port Townsend:

Gentlemen:

We, your committee on "Public Buildings" and Board of Trustees of Public Library Association," to whom was referred the matter of selection and approval of sketch plans for Port Townsend Public Library, after due deliberation would respectfully recommend them in the following order, to-wit:--

First Choice, sketch of Lewis C. Wilson & Co.

Second Choice, sketch of E.J. Ivey

Third Choice, sketch of H. E. Rideout

Respectfully submitted,
Board of Trustees of Library Association By M.B. Smith,
Librarian

Committee of Library Association,
C. N. Olberg, C.J. Wanamaker,
T.J. Tanner

Port Townsend, Washington
August 23rd, 1912

Carnegie Corporation of New York
576 Fifth Avenue, New York

(5)

Gentlemen:

In accordance with instructions of Mr. Jas. Bertram, Sec., I have this day forwarded to above address three sets of Sketch Plans for Port Townsend Library, marked 1st, 2nd, and 3rd choice, as selected by committee on Public Buildings of City Council, and Board of Trustees of Public Library Association, copy of whose report is herewith enclosed, and trust that First Choice plans will meet with your approval.

Have also sent communication to A. Carnegie, Skibo Castle, Dornoch, Nutherland, Scotland, c/o Jas. Bertram, Sec., a copy of which is herewith enclosed.

Awaiting your further instructions in matter, I am,
Yours very respectfully,

George Anderson
City Clerk

10th Sept. 1912

Geo. Anderson, Sec.,
Port Townsend,
Wash.

Dear Sir:

Yours of August 23rd received, but a resolution of Council dated June 4th 1912 pledging \$1500 a year for library purposes is no use. What is wanted is a Resolution dated subsequent to our letter of 15th July pledging \$1250 a year for library purposes. To accept a resolution of \$1500 a year would mean that sooner or later a request for additional money based on that Resolution would be made.

Very truly yours,
Secretary

City of Port Townsend
Office of City Clerk
Port Townsend, Wash.
October 4th, 1912

James Bertram, Esq. (6)
New York City

Dear Sir:

In accordance with requirements as stated in your communication of date Sept. 10th 1912, I enclose certified copy of Resolution of Council, as passed Oct. 1st 1912; which I trust will meet with your approval.

Yours respectfully,
George Anderson, City Clerk

2nd November 1912

Geol Anderson, Esq.,
Office of City Clerk,
Port Townsend,
Washington

Dear Sir:

Yours of October 4th and Resolution received. Why do you not read Carnegie Corporation's letter of premis dated 15th July and make your Resolution in terms of that premis.

As to plans--of the three sketches you send that marked first choice is the best, but with certain alterations. The Ladies room to the left of the entrance in effect takes up a portion right thru the bilding equal to its width and its elimination would allow the reading room on either side of the entrance to be much larger. There is no occasion for the delivery desk (?) to be 19 feet from

the entrance. It can be half that and give the librarian a room twice the size you have apportioned to her. Any partition separating what you call librarian's room from the rest of the building should be movable in character, bookcases for example, so that changes can be made without expense as conditions change. Please send amended plans.

Very truly yours,

Secretary

C. Lewis Wilson & Co.
Architects
Portland, Ore. Seattle, Wash.

Seattle, November 9th, 1912

Andrew Carnegie, Esq.,
2 East 91st Street,
New York,
Mr. Bertram



Dear Sir:

Your letter of November 2nd to Mr. Geo. Anderson, City Clerk, Port Townsend, Sn., has been referred to us, with instructions to send to you revised plans of the Carnegie Library to be built in Port Townsend.

These revised plans are being mailed under separate cover:

According to your instructions the Ladies Room has been omitted from the First Floor and arranged in the Basement. The Librarians Room is now arranged to be separated from the main room with bookcases which allows it to be made larger or smaller according to the needs of the librarian.

Yours very truly,
C. Lewis & Co.,
by R. C. Hugenin

16th Nov. 1912

Messrs C. Lewis Wilson & Co.
Architects
Seattle, Wash.

Dear Sir:

Yours of November 19th and plans received, but we should like to see street (?) elevation to scale so that we may ascertain the height of the basement and first floor.

Very truly yours,

Secretary

4

A RESOLUTION TO ACCEPT THE DONATION OF CARNEGIE CORPORATION
OF NEW YORK.....

WHEREAS, Carnegie Corporation of New York has agreed to furnish Twelve thousand five hundred (\$12500) to the City of Port Townsend, Washington, to erect a Free Public Library Building, on condition that said City shall pledge itself by Resolution of Council to support a Free Public Library, at cost of not less than (\$12500) Twelve hundred fifty Dollars a year, and Provide a Suitable Site for said building; now therefore Be it Resolved, by the Council of the City of Port Townsend, Washington that said city accepts said Donation, and it does hereby pledge itself to comply with the requirements of said Carnegie Corporation of New York.

Resolved, that it will furnish a suitable Site for said Building and will maintain a Free Public Library in said Building when erected at a cost of not less than Twelve hundred and fifty Dollars per year.

Resolved That an annual levy shall hereafter be made upon the taxable property of said City sufficient in amount to comply with the above requirements.

Approved November 19th; George Anderson, City Clerk.
Harney L. Tibbals, Mayor

I, George Anderson, Clerk of the City of Port Townsend, do hereby certify that the foregoing is a full and complete copy and transcript of a Resolution passed by the Council of said City of Port Townsend at their regular session on November 19th, 1912.

Witness my hand and the seal of said City of Port Townsend this 20th day of November, 1912.

George Anderson, City Clerk
City of Port Townsend

Office of City Clerk
Port Townsend, Wash.
Nov. 20th, 1912

Carnegie Corporation
2 East 91st Street
New York
Mr. Jas. Bertram, Sec.

Dear Sir:

(7)

Enclosed please find certified copy of Resolution as passed by the City Council of this city at regular session held Nov. 19th 1912. Said Resolution is exactly in form as per blank furnished by you and will I trust prove satisfactory.

Yours very respectfully,
George Anderson City Clerk

C. Lewis Wilson & Co.
Architects
Portland, Ore. Seattle, Wash.

(date?)

Andrew Carnegie, Esq.,
2 East 91st Street,
New York, N.Y. Mr. Bertram,
Dear Sir:

Enclosed find scale drawing of the front elevation of the Port Townsend Library, with ceiling heights marked on same as requested in your letter of November 16th. Would it be possible to wire us, at our expense, your approval of the plans that we might complete the working drawings now, as the city council of Port Townsend are desirous of getting the building started before the first of January.

Yours very truly,
C. Lewis Wilson & Co.,
By R.C. Hugenin

3rd December 1912

Geo. Anderson, Esq.,
City Clerk
Port Townsend
Washington

Dear Sir:

Re enclosed from Architect Hugenin. We should have communication from the City Authorities. We do not care to communicate direct with Architects, who are servants of the City Authorities, responsible to them and not to us directly.

At the same time, these plans will be approved when we receive assurance that the building they call for will not cost, complete and ready to occupy, more than the sum promised. However, we will have to receive intimation that the site has been purchased and paid for. Your resolution says that you will provide site. What we want to know is what you have done not what you will do.

Very truly yours,
Secretary

WARRANTY DEED
Corporation

From
Port Townsend Library Association
To
The City of Port Townsend

This Indenture, Made this 20th day of August, in the year of our Lord One Thousand Nine Hundred and Twelve Between Port Townsend Public Library Association, a corporation duly organized and existing under the laws of the State of Washington, the party of the first part, and the City of Port Townsend, a municipal corporation and of the third class in said state the party of the second part;
witnesseth: That the said party of the first part, for and in

consideration of the sum of one Dollar Gold coin of the United States, to it in hand paid by the party of the second part, the receipt whereof is hereby acknowledged (Vol. 79 of Deeds, page 351, Co. records) does by these presents grant, bargain, sell, convey and confirm unto the said party of the second part, and to its successors and assigns, the following described tract, lot, or parcel of land, situate, lying and being in the County of Jefferson, State of Washington, and particularly bounded and described as follows, to wit:

City of Port Townsend
Office of City Clerk
Port Townsend, Washington
December 26th 1912

Mr. Jas. Bertram
Secretary Carnegie Corporation
New York City

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Dear Sir:

Please find enclosed Plans of Library proposed for this city. The Blue Print plan is the one adopted by the City Council. The 2 sets of enclosed plans are similar, with one exception, namely; the storm vestibule at front door as shown on the print. The vestibule is a necessity, as the building fronts southeasterly and that is the direction from which our windstorms come. During a southeaster, with no second door, it would be impossible to open or use the front door. That is the reason for planning it thus. It is moveable (?). I send both sets so they can be compared.

I also enclose certified copy of Deed to tract of land from Port Townsend Library Association to the City of Port Townsend conveying said land to the city for use as a library site. In regard to cost of proposed Library building on how do assurance of architect that it can be constructed in accordance with plans adopted ready for occupancy for the amount set (?)--\$12,500.00 and if bids for the construction of building are in excess of that sum they will be rejected.

Yours very respectfully,
George Anderson, City Clerk

2nd January 1913.

Geo. Anderson, Esq.,
Office of City Clerk,
Port Townsend,
Wash.

Dear Sir:

Yours of December 26th and plans received. You state the blueprint plans adopted and the sketch plans we approved are identical. They are not. The sketch plans showed the steps leading up to the main floor and we gathered from the elevation sent that nearly a half of the auditorium was below grade. In your blueprints fifteen steps appear, and it seems as if you contemplate not a one storey and high basement, but a two story building, all

above grade,

Very truly yours
Secretary

P.S. Please do not send any letters in future inside of your plans as they become thereby very troublesome to handle being rolled.

C. Wilson & Co.

Seattle, January 14th, 1913

Mr. Geo. Anderson,
City Clerk,
Port Townsend,
Washington

Dear Sir:

Your letter of the 13th inst, enclosing letter from Mr. Bertram, and accompanying plans, received.

We note that the only question arising is in regard to the steps. We are sorry that the apparent discrepancy was caused by our office. Leaving off the 5 steps on the sketch plan sent the Carnegie Corporation.

Under separate cover we are sending you the original sketches submitted. The sketches contemplated 10 steps outside and 5 steps inside. When Mr. Bertram's letter of November 2nd was received we omitted the vestibule and therefore had to put all the steps outside. In making the new sketch plan we erased the vestibule and steps from the inside but failed to add the steps on the outside. In making the new elevation the steps were added outside--thus the discrepancy. The height of the building above the grade and the depth of the basement (48-6" below the grade has remained the same on all the drawings submitted.

The blue prints have the correct number of steps. Compare with the original sketches as marked in red.

Hoping that everything is now clear, we remain,
Yours very truly,
C. Lewis Wilson & Co.
By R.C. Hugenin

Office of the City Clerk
Port Townsend, Washington
Jan. 15th, 1913.

Jas Bertram, Esqu.,
Secretary of Carnegie Corporation
New York.

Dear Sir:

Enclosed please find communications of C. Lewis Wilson and Company by R.C. Hugenin, Architects, which will explain apparent discrepancy in matter of steps leading up to front door of Library Building.

Under separate cover, I sent you original sketch plans which will show the original arrangement of steps; also the blue prints

adopted by Council. There has been no change made in plans in matter of depth of Auditorium below grade; it is 4'--6" as originally placed in sketch. As there is some ten feet of a rise in the natural level of ground from front to rear of building, it would appear to be buried if set down any lower.

If there is any way in which you can expedite this matter, so we can go ahead with building, it would be very much appreciated by the Mayor and City Council, as they are very anxious to have contract let and work started. I am,

Yours very respectfully,
George Anderson, City Clerk

23rd January, 1913

George Anderson, Esq.
City Clerk
Port Townsend, Wash.

Dear Sir:

Yours of January 15th and plans received. The main floor is 7 feet 8 above grade. It does seem that to us that you require fifteen or sixteen steps stretching away seventeen feet or more from the front of the building to rise 7 ft 8 in.

Very truly yours,
Secretary

Seattle, January 30th, 1913

Mr. George Anderson,
City Clerk,
Port Townsend, Wn.,

Dear Sir:

In answer to the enclosed letter of Mr. Bertram's we wish to give the following explanation of the attached drawing: This drawing shows a section through the steps of the entrance to the Library. The rise of each step is 6" and the tread 11". This is the customary and correct proportion for steps that are to be used by women and children, and it is only reasonable to expect that the male adult users of the your library will be far in the minority. However, if we are so instructed, we can reduce the number of steps by as much as three, and the projection from the building by 33", by using 7½" risers; but we feel that it would be a mistake to do so.

Yours very truly,
C. Lewis Wilson & Co.
By H.C. Hugenin

10th February 1913

George Anderson, Esq.,
City Clerk,
Port Townsend, Washington.

Dear Sir:

Yours of February 3rd received. Plans are approved and when we have your assurance that the building they call for will

14.
be erected complete and ready to occupy within the \$12,500 promised arrangements will be made for payments as work progresses.

Very truly yours,
Secretary

February 3rd, 1913

James Bertram, Esq.
Secretary Carnegie Corporation
New York

Dear Sir:

Enclosed please find communications from architects, C. Lewis Wilson and Co., with drawing attached, which will explain subject matter of yours of date January 23rd. If you will kindly let me know whether plans will have to be changed, or whether I shall forward them to you as they now are I will be pleased to act according to your instructions.

Yours very respectfully,
George Anderson, City Clerk

March 18th 1913

James Bertram Esq.
Sec. Carnegie Corporation
New York

Dear Sir:

Enclosed please find certified statement of contracts as executed for the construction of the Carnegie Public Library Building at this place, and trust that same will be satisfactory to you.

Work has been commenced on said contracts and provisions in specifications call for payments as work progresses; if you will kindly acquaint me with method of procedure in matter of making the payments you will very much oblige.

Yours very respectfully,
George Anderson, City Clerk

State of Washington)
County of Jefferson)ss

I, George Anderson, City Clerk of the City of Port Townsend, Washington, do hereby certify that the following is a true and correct statement of contracts executed with respective contractors for construction of building the Carnegie Public Library Building in the city of Port Townsend, to-wit:--

General Contract for construction of building, including all cement and wood work, shelving, seating, tables, wiring, etc., F.A. Kowet and Co.,	\$10,430.80
Plumbing, Norby and With,	619.00
Heating, Jones and Crouten	825.00
Architects, C. Lewis Wilson and Co.	593.75
Total	\$12,468.55

In Witness Whereof, I hereunto set my hand and the seal of
City of Port Townsend this 18th day of March, 1913.

George Anderson, City Clerk

25th March 1913

Geo. Anderson, Esq.,
City Clerk,
Port Townsend,
Wash.

Dear Sir:

Yours of March 18th received. We did not ask for specifications
or statement of contracts. What we wish is an assurance that the
building the plans call for will be erected complete and ready to
occupy within the \$12,500 promised as stated in our letter of 10th
February. An indirect assurance will not do what is wanted is a
direct assurance.

Very truly yours,
Secretary

Port Townsend, Wash. April 4th 1913

Mr. Jas. Bertram
Sec. Carnegie Corp.
New York

(12)

Dear Sir:

Enclosed please find copy of resolution as passed by City
Council of City of Port Townsend on April 1st, pledging itself
to complete the Carnegie Public Library building now under con-
struction at this place for a sum within the amount promised by
said Carnegie Corporation.

Trusting that this will be satisfactory, I am

Yours very respectfully,
George Anderson, City Clerk

COPY OF RESOLUTION

Whereas, the Carnegie Corporation wants a positive assurance
from the City of Port Townsend, Washington, that the building the
plans for the Carnegie Library call for, will be erected complete,
ready to occupy within the \$12,500.00 promised:

Now, Therefore BE IT RESOLVED by the City Council of the City
Council of the City of Port Townsend, that the said City of Port
Townsend/ does hereby pledge itself to complete the said building
according to said plans and specifications, ready for occupancy
within the \$12,500.00 promised by the said Carnegie Corporation.

Passed by City Council: April 1st, 1913

Approved by the Mayor April 1st, 1913

Oscar Klocker, Mayor

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Attest: George Anderson, City Clerk

State of Washington)
County of Jefferson) ss

I, George Anderson, City Clerk of the City of Port Townsend, Washington, do hereby certify that the foregoing is a true and correct copy of Resolution, passed by the City Council of said City, April 1st, 1913.

In Witness Whereof, I hereunto set my hand and the seal of the City of Port Townsend, this 4th day of April, 1913.

George Anderson, City Clerk

9th April 1913.

George Anderson, Esq.
City Clerk,
Port Townsend, Wash.

Dear Sir:

Yours of April 4th and enclosed resolution received. The resolution reads "complete the building," the assurance we require is that the building will be erected complete and ready to occupy. Parties so often come and disingenuously state that they thought the "building" did not include fixtures, heating, lighting, &c. and ask for further funds.

The plans are approved on the understanding that the building they call for will be erected complete and ready to occupy within the \$12,500 promised. Please communicate with R. A. Franks, Treasurer, Carnegie Corporation of New York, 576 Fifth Avenue, New York, regarding payments.

Very truly yours,
Secretary

April 15th 1913

Mr. Jas. Bertram
Sec. Carnegie Corporation
New York

(13)

Dear Sir:

Your communication of date April 9th received.

The resolution you refer to reads as follows:--"That the said City of Port Townsend does hereby pledge itself to complete the said building according to said plans and specifications ready for occupancy within the \$12,500 promised by the said Carnegie Corporation".

The resolution was drawn by the city attorney and ^{passed} ~~passed~~ by the City Council, with the intention of absolutely complying with your expressed instructions as our library building will not cost to exceed amount stated.

Yours very respectfully,
George Anderson, City Clerk

18.
May 2nd, 1913

My dear Sir:

Replying to yours of the 15th ultimat:

The grant of \$12,500 made by this Corporation for erecting of Library Building at Port Townsend is now available, and payments on this amount will be made in instalments of \$2000.00 or \$3,000.00 upon architect's certificate, as needed from time to time during the construction of the building.

Please note that applications for funds are to be made by letter, signed by the proper officials of the City or Library Board and accompanied by a certificate from the architect certifying to the amount due contractors for work completed on the building.

Yours very truly,

Mr. George Anderson, City Clerk
Port Townsend, Washington

17
April 15th, 1913

Mr. R. A. Franks
Treasurer
Carnegie Corporation
New York

Dear Sir:

I have been instructed by Mr. Jas. Bertram, Sec. Carnegie Corporation, to communicate with you in regard to payments on the Carnegie Public Library Building at this place authorized by Carnegie Corporation in the amount of \$12,500.00.

Waiting your instructions, I am

Yours very respectfully,
George Anderson, City Clerk

Oct. 11, 1933

Miss E. A. Rothschild
Librarian Public Library
Port Townsend, Wash.

My dear Madam:

In reply to your postcard of September 10th, herewith copy of the undertaking entered into by the City of Port Townsend in order to secure funds for the erection of the library building.

Yours very truly
Secretary

Postcard:

To Carnegie Corporation
522 5th Ave.
New York City
T.J. Keppel, Pres.

Sept. 20, 1933

Dear Sir:

If possible I would like to have ^ccopy of contract drawn up to secure Port Townsend Public Library in 1913. It was not here in the work then and cannot find same on file. Neither have they been able to locate same at City Hall, where it should be on record in Clerk's office. "coming election will ask taxpayers to vote a 1 3/4 levy to make it necessary to maintain this library in 1934.

Miss E. A. Rothschild,
Librarian
Port Townsend, Wash.